



LAKELAND CHRISTIAN SCHOOL

Return to School Plan

2020-2021 School Year
(as of 7/22/20)

As we prepare to return to school in the fall, we recognize that there are still uncertainties surrounding the current health situation. We anticipate that some things will look the same, while other things might be different. However, our mission remains the same: "To educate students in the light of God's Word." This singular mission guides our priorities, what we value. We value the spiritual growth of our students. The Lord has certainly taught us much through this COVID crisis and we have much yet to learn! We value developing a community centered around Christ, where each person looks to the wellbeing of others. We seek a joyful community shaped by hope, not fear. We value not just learning, but the cultivation of wisdom.

We have developed plans for opening that align with these core values. **Our expectation is that we will open traditionally in the fall with on campus learning.** While this is our desire and expectation, our return to school plan addresses multiple scenarios that we may encounter. All plans are subject to revision to comply with local or state government mandates.

In preparing these plans we have been in consultation with the CDC, Department of Health, the Department of Education, and local health experts. We have also reviewed re-opening plans from several other independent schools. The safety of our students is a top priority as we consider returning to school.

The following is an overview of how we plan to continue "to Educate in the Light of God's Word" next school year.

Mode 1	TRADITIONAL ON-CAMPUS All students are on campus with minimal mitigation strategies needed.
Mode 2	TRADITIONAL ON-CAMPUS WITH MITIGATION (LOW TO MODERATE RISK) All students are on campus with enhanced mitigation strategies and social distancing.
Mode 3	HYBRID (MODERATE TO HIGH RISK) All elementary students are on campus every day. Students will remain with the same group of students with limited/no mixing with other groups. Secondary students will be split in half with an A/B day rotation and mix of on-campus and remote instruction (high school and middle school). Having approximately half of our secondary students on campus each day will allow for more physical distancing with fewer numbers of students in each classroom.
Mode 4	REMOTE LEARNING (EXTREME RISK) All students engage in remote learning. There will be no on-campus classes. We have made adjustments based on what we learned from our emergency long-term remote learning in the spring.

EDUCATIONAL PLAN

The mode of education will be determined by a variety of factors including, but not limited to, the reopening phase of the county as well as the risk level of contamination. We have internal escalation indicators which will guide us in our decision making to move from one mode to the next. We will communicate to all families when the mode of instruction changes.

If you do not feel comfortable with your child on campus, please contact your principal to determine whether we can provide a flexible alternative in which your child can work remotely. Please communicate with your principal no later than **July 24** if you have concerns.

While we take into consideration the local schools' plan, we will not necessarily follow the same mode of instruction as the county.

MODE 1: Traditional On Campus Learning

All faculty and students are on campus in a traditional learning environment. Arrival and drop off times will stay the same and after school supervision will continue.

We have developed a plan for instances in which students are absent due to the current health situation which will allow for the students to limit the amount of missed instruction. It is possible that certain protocols could be adjusted as city and county policies change.

Our academics will follow traditional teaching/learning scenarios and instructional methods. Teachers will use Google Classroom as the Learning Management System (LMS) to support learning.

MODE 2: Traditional On Campus Learning with Mitigation Strategies

The overall educational plan will continue the same as in the green mode. Mitigation strategies are listed in the health and safety portion of the plan.

Adjustments will be made in band and choir classes for social distancing with the increase in exposure possibilities. Elementary specials classes and all PE classes may be modified for social distancing.

MODE 3: Hybrid Learning

If it becomes necessary to follow specific social distancing requirements and/or decrease the number of people on campus at a given time, we will move to Orange Mode. This is a hybrid learning scenario. Some calendar events may be cancelled or altered while we are in Orange Mode.

It is not possible to maintain social distancing protocols in the secondary while at full capacity; therefore, it is necessary for secondary to follow the A/B day schedule in a hybrid mode. Elementary students are able to maintain the social distancing protocols due to smaller class sizes, smaller bodies and larger rooms which will allow them to continue to meet on campus during this plan.

Schedule

- Elementary students (K4-5th grade) will be on campus each day for the normal school day.
- Secondary students will follow an alternating pattern to reduce the number of students on campus to allow for necessary health and safety protocols
- Secondary students will follow a A/B pattern day schedule. Students in the A group (last names begin with A-L) will attend school one day, and students in the B group (last names begins with M-Z) will attend the next day.
- On the alternating days, secondary students will work remotely from home.
- Drop off and pick up times may be adjusted.

Academics (Elementary)

- Instruction in core classes will continue.
- Specials instruction will continue, though modifications will be made to comply with social distancing and space requirements.

Academics (Secondary)

- Students will attend on their given day (A/B) and while on campus they will follow the normal eight period schedule.
- Students will receive direct instruction when on campus and assignments will be given to work independently and complete on the remote days.
- Teachers will be on campus every day delivering instruction to the particular group meeting on campus; therefore, they will not hold live class for those working remotely.

MODE 4: Remote Learning

Remote learning will begin if it becomes necessary to close the campus for a period of time. It is possible that remote learning could be instituted for a portion of the school and not the entire campus.

The expectation of LCS is that while in remote learning we are still having school; therefore, students are expected to attend classes online and complete assigned schoolwork in a timely manner. Remote learning will involve a combination of synchronous (live teacher instruction with the class) and asynchronous (independent work) learning.

Elementary

- Schedules will be determined and communicated by grade level.
- Daily schedules will take into consideration total amount of screen time by students as well as uninterrupted screen time.
- Students will continue core classes. Specials will continue as well, depending on how long the remote learning takes place.
- Students in upper elementary will use Google Classroom and Google Meets for online learning.
- Students in lower elementary will use SeeSaw and Zoom for online learning.

Secondary

- Students will have two live classes per week per class following the schedule below. Classes will take place at the normally scheduled class time.
 - M/W- Bible, Social Studies, Math
 - T/Th- Science, English, World Languages
 - F- Electives
- No closed note tests or quizzes will be given during remote learning
- Alternative assessments may be given.
- Grades will be updated weekly
- Workload limits and expectations have been established and will be communicated at the outset of the online learning.

HEALTH & SAFETY PLAN

The following health and safety protocols have been implemented at LCS and are in effect through every mode.

Cleaning Protocols

- Cleaning and disinfecting efforts will be elevated with additional cleaning staff during the school day. The cleaning staff will focus on high traffic areas i.e. door handles, lockers, bathrooms, stair rails, and elevator buttons. They will also be cleaning and sanitizing cafeteria tables between lunch periods.
- Touchless water faucets, soap dispensers, and paper towel dispensers are being installed
- We are using an odor-free, nontoxic cleaner, approved by the EPA to kill Covid-19. This is the same cleaner used in local health care facilities
- Each evening, an electrostatic sprayer will be used to disinfect all of our facilities on campus
- Protocols have been added for the cleaning and sanitizing of desks and surfaces in the classroom between class periods

Other Health Considerations

Task Force- A task force comprised of school administrators, in consultation with local health officials, will meet regularly to monitor local health regulations and guidelines and assess our current response to determine if any changes should be implemented. The task force will communicate any necessary changes.

Testing (All modes)- If a student or staff member tests positive that person will isolate for at least ten days from the onset of the symptoms and must be fever free for 72 hours before returning to school. Contact tracing will be conducted and appropriate families will be contacted. It may be necessary for other students to quarantine. Appropriate health protocols will determine whether it is necessary to close a portion of the school for a period of time.

Field Trips- There will be no field trips during the first quarter. This policy will be reviewed at the end of the first quarter. If we proceed into Mode 3, there will be no field trips during that time.

Travel- School will not assume responsibility to monitor travel.

Social Distancing- Social distancing will be encouraged where possible.

Escalation/Deescalation plan- We have internal indicators that will inform escalation/deescalation from one mode to the next. Indicators will include, but are not limited to, the re-opening phase of the state of Florida and number of positive cases in a grade level, class or area of the school. It is possible that a phase could change for a portion of the campus and not the entire school.

Student Hygiene- We will teach and reinforce healthy hygiene practices (hand washing, hand sanitizing, proper coughing technique). We have increased signage reminding students of proper health/hygiene requirements.

HEALTH & SAFETY PLAN

	Mode 1	Mode 2	Mode 3
Temperature Checks	None	<p>All faculty and staff will have temperatures checked daily. They will do a self-assessment health check each day before arriving on campus.</p> <p>All students and visitors will be temperature checked.</p>	<p>All faculty and staff will have temperatures checked daily. They will do a self-assessment health check each day before arriving on campus.</p> <p>All students and visitors will be temperature checked.</p>
Face Coverings	Students, faculty, and staff will be encouraged to wear face coverings, but will not be required.	<p>Faculty and staff will be required to wear face coverings when social distancing is not possible.</p> <p>Students in grades 3-12 will be required to wear face coverings when social distancing is not possible. Students should have face coverings on when exiting vehicles after arriving on campus. Students will be able to remove face coverings when eating lunch and in classrooms where they are able to social distance.</p> <p>Students may receive a medical exemption with a doctors' note.</p>	<p>Faculty and staff will be required to wear face coverings when social distancing is not possible.</p> <p>Students in grades 3-12 will be required to wear face coverings when social distancing is not possible. Students should have face coverings on when exiting vehicles after arriving on campus. Students will be able to remove face coverings when eating lunch and in classrooms where they are able to social distance.</p> <p>Students may receive a medical exemption with a doctors' note.</p>
Campus Visitors	Normal check-in procedures using Lobby Guard	<p>All visitors will complete a health screening questionnaire and will be temperature checked.</p> <p>Limited to essential visitors only.</p>	<p>All visitors will complete a health screening questionnaire and will be temperature checked.</p> <p>Limited to essential visitors only.</p>

HEALTH & SAFETY PLAN

	Mode 1	Mode 2	Mode 3
Large Groups	No Limitation	Inside groups limited to 75% of room capacity. This adjustment will include chapel and lunch.	Inside groups limited to 50% of room capacity. This adjustment will include chapel and lunch.
Lunch	All food will be served in individually wrapped containers.	All food will be served in individually wrapped containers. We will provide more eating locations to account for social distancing and limited group size.	All food will be served in individually wrapped containers. À la carte items may be limited. We will provide more eating locations to account for social distancing and limited group size. Some classrooms will be utilized for lunch.
Lockers	No changes.	Possible adjustment of passing times to limit the number of students in the hall. Consideration of adjustment to traffic flow patterns.	There will be an adjustment of passing times to limit the number of students in the hall, and an adjustment to traffic flow patterns.

TECHNOLOGY INFORMATION

Our primary focus is to have consistency in technology use while incorporating platforms that are user-friendly and enhance learning. The following technology programs will be used throughout the school year and will support learning in all instructional modes.

Lower Elementary

Clever - This is a single sign-on site allowing access to all computer programs used by our students eliminating the need for several logins.

SeeSaw - This is an age-appropriate Learning Management System (LMS) that allows for students to submit assignments and track assigned work.

Class Websites - This is a website where students and parents will find weekly lesson plans posted along with general class information and announcements.

Zoom or Google Meets - These are programs for video chatting where live instruction will take place.

Upper Elementary

Clever - This is a single sign-on site allowing access to all computer programs used by our students eliminating the need for several logins.

Google Classroom - This is a student Learning Management System (LMS) where all student assignments will be posted and allows for student submission of assignments. Indirect instruction (instructional videos and links) will also be posted in Google Classroom.

Class Websites - This is a website where students and parents will find weekly learning plans posted along with general class information and announcements.

Google Meets - This is a program for video chatting where all live instruction will take place.

Secondary

Google Classroom - This is a student Learning Management System (LMS) where all student assignments will be posted and allows for student submission of assignments. Indirect instruction (instructional videos and links) will also be posted in Google Classroom.

FACTS (Formerly RenWeb) - This is part of our school information system where grades are posted. Weekly learning/lesson plans are posted in FACTS for parents and students.

Google Meets - This is a program for video chatting where all live instruction will take place.

Additional Elementary Information

I hope this information is helpful to you as parents. Please understand that this is a fraction of all of the changes that we are making on campus and that any of this is subject to change. We are striving to create a safe learning environment while keeping it socially and emotionally appropriate for children.

I anticipate that we will begin in Mode 2 or 3. There is a chance that some areas of Elementary will follow the more conservative option to help establish routine without having to switch back and forth. An explanation of how this will look can be found in the following chart.

Thanks,
Mrs. Luci O'Byrne
Elementary Principal

	Mode 2: Students will spend the day with students in their grade level.	Mode 3: Students will spend the day with students in their class.
Academic Classes	K4-2 students will remain with their HR teacher. Upper Elem students will follow their RenWeb schedule (individualized).	All elementary students will remain with their HR teacher. Upper elementary students will rotate with homeroom classmates.
After School Supervision	Students will be separated by grade level until we return to "green". HR will be separated as much as possible in each area. Students will be checked in and out on the School Dismissal Management App. We will need you to go on to the new app and indicate which days your child will attend After School Supervision.	Students will be separated by grade level until we return to "green". HR will be separated as much as possible in each area. Students will be checked in and out on the School Dismissal Management App. We will need you to go on to the new app and indicate which days your child will attend After School Supervision.
Benchmark Conferences & IEP/504 Meetings	We will offer Zoom conferences.	We will offer Zoom conferences.
Chapel	Students will participate in chapel in classroom or cafeteria. A rotation schedule will be created.	Students will watch a pre-recorded or live streamed chapel speaker in their homeroom classes.
Desks	Students will be spaced about 6' apart. Desks will be wiped off at the end of each rotation in upper elementary and in art. Upper elementary students will follow their RenWeb schedule when we feel it is safe for them to do so.	Students will be spaced about 6' apart. Desks will be wiped off at the end of each rotation in upper elementary and in art. Upper elementary students will rotate by homeroom when we feel it is safe for them to do so.

	Mode 2: Students will spend the day with students in their grade level.	Mode 3: Students will spend the day with students in their class.
Discovery	Students will continue inclusion model as usual.	Some students will remain in DP fulltime and others will stay with HR.
Dismissal	Students will remain in their homeroom until their name appears on the Smart Board. Teachers or paras will stay in classroom with students while other faculty and staff will load cars. They will click app as students leave room so that people out front know that the child is on the way. If a child goes to piano, clinic, etc that will be noted in program by parent and confirmed by teacher. Supervision students will need to stay in HR until Supervision Staff is available to leave carline. Students will be "checked in" to Supervision at around 2:50 or when carline is under control. More detailed info will be sent to parents in the coming weeks and explained at Orientation.	Students will remain in their homeroom until their name appears on the Smart Board. Teachers or paras will stay in classroom with students while other faculty and staff will load cars. They will click app as students leave room so that people out front know that the child is on the way. If a child goes to piano, clinic, etc that will be noted in program by parent and confirmed by teacher. Supervision students will need to stay in HR until Supervision Staff is available to leave carline. Students will be "checked in" to Supervision at around 2:50 or when carline is under control. More detailed info will be sent to parents in the coming weeks and explained at Orientation.
Grandparents' Day	Moved to Spring	Moved to Spring
Library	Every class will have a scheduled time to visit the library. There will be a limited number of students allowed in the library at once. Paras will help monitor how many students go into the library and assist with checking out the books. Hands must be washed with soap and water before students come to the library. Books will be cleaned before being reshelved. It would be a good idea to teach older students how to look up books on our system and then email Mrs. McNutt with book requests. Parents may continue to make requests for specific books via our Specials website.	Every class will have a scheduled time to visit the library. There will be a limited number of students allowed in the library at once. Paras will help monitor how many students go into the library and assist with checking out the books. Hands must be washed with soap and water before students come to the library. Books will be cleaned before being reshelved. It would be a good idea to teach older students how to look up books on our system and then email Mrs. McNutt with book requests. Parents may continue to make requests for specific books via our Specials website.

	Mode 2: Students will spend the day with students in their grade level.	Mode 3: Students will spend the day with students in their class.
Lunch	Students may still order hot lunch. Some students will eat in the lunchroom and others in their classroom or in outside common spaces. Lunches can be delivered to classroom. Since we may be eating in the classroom or outside (picnic), we cannot warm up food in a microwave. It is best to send your child's lunch in a ziplock with their name on it. Try to think of items your child will eat that do not require an ice pack, so that all can be thrown away at lunchtime. If you choose to send your child's lunch in a lunchbox, please make sure it is washable and you sanitize it daily.	Students may still order hot lunch. Students will eat in classroom or outside with children in their HR. Lunches will be delivered to the classroom or outside. Since we may be eating in the classroom or outside (picnic) we cannot warm up food in a microwave. It is best to send your child's lunch in a ziplock with their name on it. Try to think of items your child will eat that do not require an ice pack so that all can be thrown away at lunchtime. If you choose to send your child's lunch in a lunchbox, please make sure it is washable and you sanitize it daily.
Morning Drop-off	Students will report to playground or classroom. Individual grade levels will go out on same day (prob by the week). Students should wash hands as they arrive on campus.	Students will report to playground or classroom. Individual classes will go out on the same day (prob by the week). Students should wash hands as they arrive on campus.
PE	The grade level may spend time together at PE. Hands washed before and after PE. Extra time has been built in. Equipment used during PE will be wiped down before it is used with next class.	Coaches will teach a specific homeroom class each day. Students will be picked up and returned to class in a specific manner. Hands should be washed before and after PE. Equipment will be cleaned before the next class uses it.
Recess	Students will be able to enjoy time outside with their grade level. Equipment (balls and jump ropes and high traffic areas that they grab on to bars) will be disinfected between groups. Used equipment should be placed in specific tub as labeled.	Students will have a blast on the playground with their homeroom. Same cleaning protocols as in Mode 2.
School Supplies	We will not use shared "community" items. All school supplies need to be labeled with child's name and placed in container or ziplock with the child's name on it. Teachers will communicate their specific plan. Please make sure your child brings a refillable water bottle with their name on it. We hope all refillable water stations are installed by August. Water fountains are being removed. Please make sure you CLEAN your child's refillable water bottle each evening.	We will not use shared "community" items. All school supplies need to be labeled with child's name and placed in container or ziplock with the child's name on it. Teachers will communicate their specific plan. Please make sure your child brings a refillable water bottle with their name on it. We hope all refillable water stations are installed by August. Water fountains are being removed. Please make sure you CLEAN your child's refillable water bottle each evening.

	Mode 2: Students will spend the day with students in their grade level.	Mode 3: Students will spend the day with students in their class.
Special Programs	Students will continue to receive services either in the classroom or in SP breakout area.	Students will continue to receive services either in the classroom or in SP breakout area.
Technology	Ipads and computer keyboard/mouse will be wiped down in between use.	Ipads and computer keyboard/mouse will be wiped down in between use.
Visitors and Volunteers	Only essential visitors will be permitted on campus. If you are interested in helping, feel free to ask the teacher if there are any projects you can complete at home for them. They would greatly appreciate it.	Only essential visitors will be permitted on campus. If you are interested in helping, feel free to ask the teacher if there are any projects you can complete at home for them. They would greatly appreciate it.