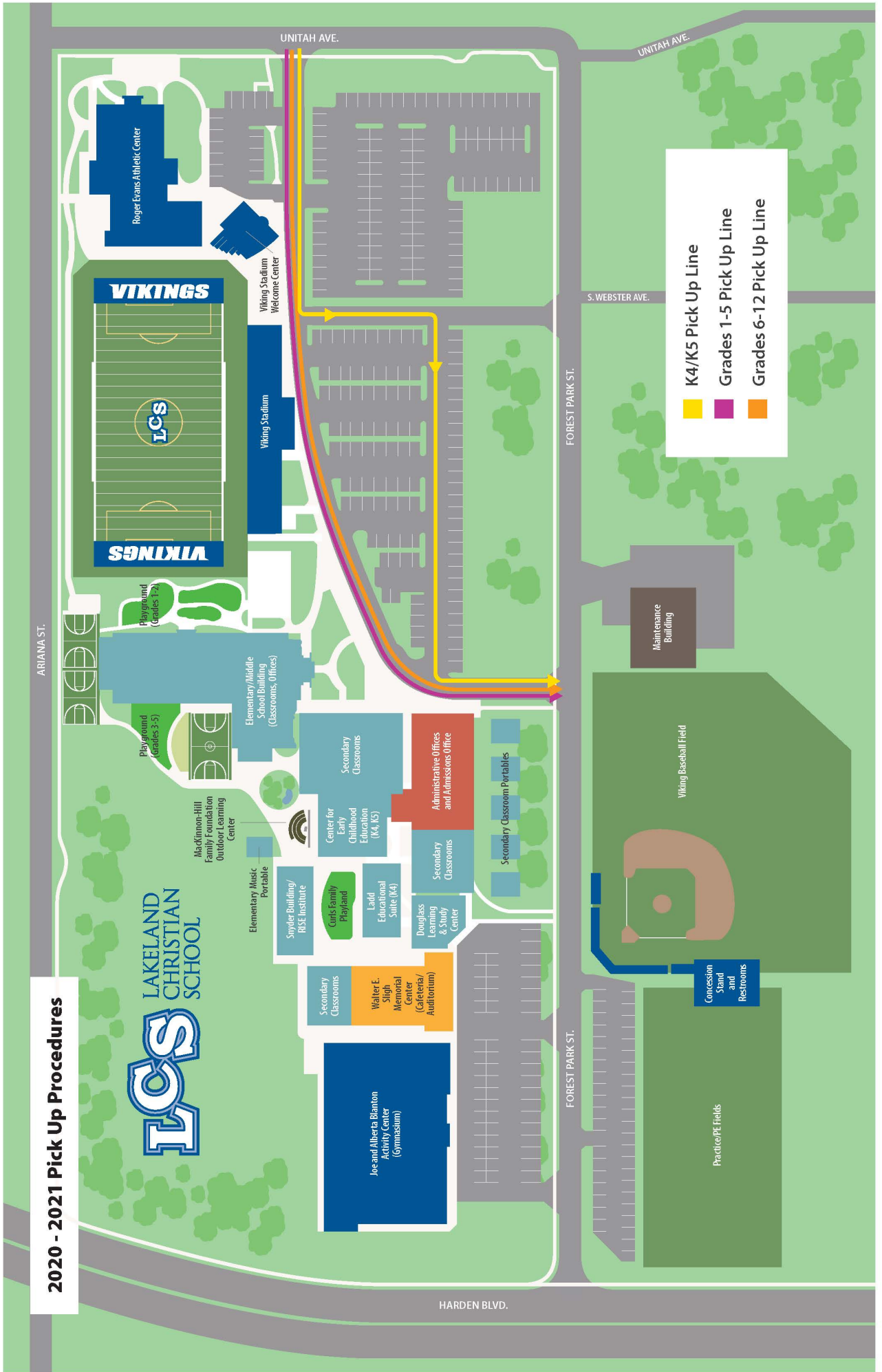


Afternoon Pick-Up Procedures



Afternoon Pick-Up Procedures

All families must enter the carline from Unitah Avenue, near the Roger Evans Athletic Center.

ELEMENTARY STUDENTS:

- All parents must download the free School Dismissal Manager app and set it up prior to the first day of school.
- Each parent will be given a QR code to keep in the car. There will also be a QR Station just beyond where the carline splits. Do not scan the QR code until you arrive on campus. Once you scan, your child will be dismissed to come to the carline.
- All elementary families should have a carline cling displayed in the lower corner of the windshield on the passenger side. This cling goes on the inside of the windshield.
- Please display only the colored decal that represents your youngest or only elementary child.
- Every person who is approved to pick up your child must have a decal displayed on their vehicle.
- Because the sun fades the writing on the carline clings, please re-write your name as needed or ask the elementary office for replacements.
- Use the School Dismissal Manager app to notify us if your child will be checking out early for any appointment throughout the day.
- Students are **ONLY** allowed to load on the passenger side of the car. Please **DO NOT** block traffic. If your child is not ready, please continue to loop around through the pick up line.
- If there is a secondary sibling who drives and is the primary/elementary student's source of transportation, the K4-5th grade student (s) may attend supervision for free as long as the older sibling picks up the child from supervision by 3:20. Please make arrangements with Mrs. O'Byrne.
- If your K4-5th grader is not picked up by the correct time, your child will be escorted directly to Supervision. If your child is escorted to supervision and you have not registered for our After-School Supervision Program, you will be charged a late fee of \$5.00 per child. We will charge your school account. In order to avoid these late fees, it is recommended to register for Supervision (and choose a scheduled plan) or arrive when your child is dismissed. If you do not arrive by 3:30, you will be charged a "Drop In" rate of \$15.00/child.
- Attendance is very important, so please try to schedule all appointments for after school.

SECONDARY STUDENTS:

- If you arrive before 3:10 PM, you will be asked to park or to continue to loop through the pick-up line until the secondary students are dismissed.
- Parents with secondary students and primary/elementary students must arrive early to pick up primary/elementary siblings and then park to wait for secondary student.
- Students are **ONLY** allowed to load on the passenger side of the car. Please **DO NOT** block traffic. If your child is not ready, please continue to loop around through the pick-up line.

**PLEASE OBSERVE ALL TRAFFIC
LAWS POSTED AROUND THE
LCS CAMPUS AND
SURROUNDING COMMUNITIES.**

Left turns are not permitted when turning onto Harden Boulevard from Forest Park Street during the morning drop off times and afternoon pickup times. Also, there can be **NO PARKING ALONG FOREST PARK STREET.**